

**KENTUCKY BOARD OF
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS
BOARD MEETING MINUTES
Thursday, August 16, 2007**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky at 9:30 a.m., on August 16, 2007.

BOARD MEMBERS PRESENT

Mr. Tony Watkins
Dr. Leonard Knight
Ms. Melissa Wade
Louis J. Twyman, Treasurer
Dr. Delbert Hayden

OCCUPATIONS & PROFESSIONS

Claude Wagner, Director
Carolyn Kyler, Board Administrator

BOARD MEMBERS ABSENT

Ms. Eileen D. Durbin
Ms. Stephanie Head, Vice Chair

OTHERS PRESENT

Diane Fleming, Office of the Attorney General
Mike Rankin, KAMFT

Call to Order

Mr. Watkins called the meeting to order at 9:35 a.m.

Approval of Minutes

Dr. Knight made a motion to approve the minutes of the July 19, 2007 meeting. Dr. Hayden seconded the motion. The motion carried.

Approval of Financial Statement

Mr. Watkins asked for the Board to review the year end financial statement. Mr. Wagner informed the Board that they had only paid 75% of their allotment for the year. He stated that Susan Ellis, from the division's fiscal section, would be deducting the remaining 25% of the Board's allotment. He recommended the Board approve their financial statement as it appeared. Dr. Hayden motioned the Board to approve the year end financial statement as submitted. Ms. Wade seconded the motion. The motion carried.

Director's Report

Mr. Wagner reported that some changes will be made to the financial statements for all Board's within the Division of Administrative services. By adding some additional line items it would enable Boards to see more accurately what expenses the Boards were incurring. Some items seen on the statement would not apply to this Board but it was a better plan to make all financial statements appear the same rather than to customize them for each Board.

Old Business

The Board continued to review the supervision regulations. Comments from KAMFT are due, in writing, by September 15, 2007 for Board review and consideration.

Review of the revised applications was passed to the next meeting.

New Business

The Board reviewed correspondence from Don Delafield. He was requesting to be allowed to carry-over 17.5 hours from the Smart Marriages Conference he had attended. He only needed 5 hours from this program to meet the requirements for renewal of his license for 2007-2008. Following discussion Dr. Knight made a motion that in accordance with 201 KAR 32.060 Section 5 "There shall not be a carry-over of continuing education hours earned in excess of those required ...". The motion further stated that Mr. Delafield be reminded that all continuing education programs not provided by AAMFT or one of its state affiliates, or programs that had not obtained prior approval by the provider, be submitted to the Board for approval. Ms. Wade seconded the motion. The motion carried.

The Board reviewed correspondence from Charmaine Smith. Upon review of Ms. Smith's application for renewal of her Associate permit it was discovered that she had submitted supervision hours that had been earned under an LCSW. Once that was found her 2006-2007 renewal was reviewed and it was discovered that the Board had erroneously approved hours from the same LCSW last year. A letter was sent to Ms. Smith stating that those hours could not be used.

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toward licensure. Ms. Smith's letter was appealing the Board's denial of those hours. Following discussion, Dr. Knight made a motion that a letter be sent to Ms. Smith denying her appeal and stating that the Board was charged with correctly administering the law and had a legal obligation to correct their mistake. Mr. Twyman seconded the motion. The motion carried.

Complaints

06-008 – Ongoing

07-003 – Ongoing

07-004 – Ongoing

APPLICATION REVIEW:

Mr. Twyman motioned the Board to approve the following applications as submitted:

Associate License Renewals

The following Associate Permit renewal application(s) were approved: Brian G. Davis, Anita L. Fuston, David T. Ianke, Joseph O. Quaye, Tommie L. Robertson, and Janice Wohrle.

Associate Permit Review

The following application(s) for Associate Permit was/were approved: Andrea Lynn Burnett, Carrie Hanson, Jennifer Holz, Allison Leggin, Bridget Morgan and Diane Tracy.

Audited Renewals

The following Audited Renewal application(s) were approved: Thomas L. Volker.

Supervision Contract Review

The following Supervision Contract(s) were approved: Cindy L. Guertin, Jeanette Martin, Michael J. Waterman, and Brian Woodring.

Inactive Status Review

Inactive Licensure Status was granted to Brenda Whelan Marshall.

Licensure Reinstatement Review

No requests for licensure reinstatement were received.

Therapist License Review

The following application(s) for Therapist Licensure were approved: Judith Adams, Sara Siner Darling, and Patricia A. Sheldon. The following applications for Therapist Licensure were deferred pending receipt of additional information: Wendy Muirbrook and Dorothy Rittenberry.

Continuing Education

The following application(s) for Continuing Education programs were approved:

- Bluegrass Regional MH/MR Board, Inc. – 123 Magic: Effective Discipline – 2.5 hours
- Bluegrass Regional MH/MR Board, Inc. – Surviving Your Adolescents – 2.5 hours
- Bluegrass Regional MH/MR Board, Inc. – Managing Legal and Ethical Risks in Clinical Practice – 3.0 hours
- Cross Country Education – Emergency Mental Health: Assessment and Treatment – 6.0 hours
- Cross Country Education – Personality Disorders in Social Work and Health Care – 6.0 hours
- Cross Country Education – Treating Compulsive Sexual Behaviors – 6.0 hours
- John H. Edgar – Temporal Mandibular Disorders and Orofacial Pain: Classification, Examination, Diagnosis and Management – 8.0 hours
- PESI – Integrating Faith Based Principals with Clinical Mental Health Issues: A Christian Approach for Improving Treatment Outcomes – 7.5 hours

The motion to approve applications as submitted was seconded by Ms. Wade. The motion carried.

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Board Administrator Report

Number of LMFTs in August 2006 – 438

Number of LMFTs in July 2007 – 457

Number of MFT Associates in August 2006 – 111

Number of MFT Associates in July 2007 – 119

Scheduled Meetings

The next Board meeting date is Thursday, September 20, 2007. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

Examination Dates

Remaining 2007 Exam date are in 2007 is September 17 – October 13, 2007.

Approval of Travel and Per Diem

Mr. Twyman made a motion to approve travel and per diem for members attending today's meeting. Mr. Twyman seconded the motion. The motion carried.

Adjournment

Having no further business to be brought before the board, Dr. Hayden moved to adjourn the meeting. Ms. Wade seconded the motion. The motion carried. The meeting adjourned at 11:35 a.m.

APPROVED

Prepared by Carolyn Kyler on August 17, 2007